



Whiteparish Parish Council

8th May 2025

Councillors: You are summoned to attend the Annual Meeting of Whiteparish Parish Council to be held on Tuesday 13th May 2025 at 7.30pm in the Memorial Centre, Whiteparish to transact the following business set out below. Apologies of absence to be sent to the Clerk.

M Pennington, Whiteparish Parish Clerk

AGENDA

1. To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office.
2. To elect the Vice Chairman and to receive the Vice Chairman's Declaration of Acceptance of Office.
3. Public question time.
4. Presentation from Wessex Internet – Project Gigabit South Wiltshire.
5. To receive and accept apologies for absence.
6. To decide when any Declarations of Acceptance of Office which have not been received as provided by law shall be received.
7. To receive any Declarations of Interest, and to decide upon any requests for Dispensations relating to matters on this agenda.
8. Exclusion of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded under the Public Bodies (Admissions to Meetings) Act 1960.
9. To receive written applications for the office of parish councillors and co-opt candidates to fill the vacancies.
10. To approve and sign as a correct record the Minutes of the Parish Council Meeting held on Tuesday 15th April 2025.
11. To nominate Parish Council representatives:

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| - Educational Foundation Trust | (2) |
| - New Forest National Park | (1) |
| - Wiltshire Council Southern Area Board | (3) |
| - Highways | (2) |
| - Highways – preparation for Parish Steward | (2) |
| - Wiltshire Council Local Highways & Footways Improvement Group (LHFIG) | (2) |
| - Police & Neighbourhood Tasking Group | (1) |
| - Community Speed Watch | (1) |
| - Community Emergency Plan | (1) |
| - Environment & Conservation | (1) |

- Rights of Way & Commons (3)
- Skatepark Inspection (1)
- Noticeboard (1)

12. To appoint Committee members:

- Finance (3)
- Staffing (3)
- Planning (all Cllrs)

13. Planning and enforcement update.

14. To consider and agree a response to planning applications received:

a. PL/2025/03397 Tipplefield Farm, Brickworth Road, Whiteparish, SP5

2QG. Erection of barn for storage of equipment, materials and machinery in connection with holding and agricultural contracting.

b. Further to a request from the NFNPA: To review 24/01043FULL New Forest National Park application. Jewsons, Common Road, Whiteparish SP5 2QW. Change of use of land and buildings from builders' merchant (sui generis) to light industrial (Use Class E[g]{iii}), and storage & distribution (Use Class B8) including open storage use.

15. To note, using Minute 6/24, the response of 'no comment' to **PL/2025/02539 – proposed works to trees in a Conservation Area. Yew Tree Cottage, The Street, Whiteparish.** Yew tree - raise the canopy by 2-3 metres and reduce the overall size of the tree by no more than 50%, which will reduce the overhanging branches by 2 metres.

16. To ratify the explanation of significant variances as part of the 2024/25 accounts submission to the external auditor which were approved at the Parish Council meeting on 15th April 2025.

17. To ratify the purchase of annual online security for the Council's computer.

18. To approve accounts for payment and to record the bank balances.

19. To resolve for two signatories to authorise the Unity Trust Bank Account Management form for removal of ex-councillor signatories, J Bishop and H Francis.

20. To note the skatepark annual inspection report and agree any related immediate works necessary.

21. To review and approve the Community Infrastructure Levy (CIL) report for 2024/2025.

22. To update on the flower tubs situated opposite the village shop.

23. To approve the details of the event organiser's Public Liability Insurance and Risk Assessment for the Fete on Parish Council land.

24. To discuss residents' concerns and suggestions regarding dog fouling within Whiteparish.

25. To discuss litter along the area of Common Road further to the Whiteparish Village W.I. Litter Picking Report March 2025.

26. To clarify who will operate and submit the SID's data to the police.
27. To review and record the effectiveness of the Internal Audit.
28. To approve Lightatouch as the independent Internal Auditor for 2025/2026.
29. Rights of Way and Common Land update.
30. Highway's update.
31. Reports from representatives for information purposes only:
 - Memorial Trust • New Forest National Park • Area Board
 - Whiteparish Education Foundation • Neighbourhood Tasking Group/Police
32. Correspondence/communications update.

The next scheduled Parish Council meeting is to be held on Tuesday 24th June 2025 at 7.30pm in the Memorial Centre, Whiteparish.