



Whiteparish Parish Council

MINUTES of the Meeting of Whiteparish Parish Council held on Tuesday 21st April 2026 at 7.48pm in the Memorial Centre, Whiteparish.

Present: Councillors King (Chairman), Agate, Camley, Elder, Foote, Harris, Palmer, Pavey and Snowdon.

In attendance: Bev Cornish (Locum Parish Clerk), Maria Pennington (Parish Clerk & RFO), Wiltshire Councillor Gregory Cooper, 2 members of the public.

The Chairman thanked the locum Clerk for her help and welcomed the Clerk back. Both were present at this meeting to complete the transition period of the Clerk's return.

Police Report

In the absence of the Neighbourhood Policing Team officer, the Clerk reported that the most recent police update showed no crimes or anti-social behaviour in the area.

Public question time

No questions or statements were received.

Wiltshire Councillor Cooper gave a brief report advising:

- Additional requests from parishes for 2026/27 Highway Maintenance programme, will need to be submitted by the Division Councillor by 30th April 2026.
- Consultation finished on 20th April 2026, about changes to the speed limit process, the consultation ran for one week. It is likely that it will be reintroduced given the lack of notice.
- WC Crisis Resilience Fund available for residents in immediate financial hardship.
- Devolution of Services and Assets – deferred following Town and Parish Council's concerns.
- Wiltshire Community Lottery fund available.
- Parking consultation on changes to parking fees and hours finishes on 5th May.

To receive and accept apologies for absence

1/26 Apologies were received and accepted from Councillor Hayday due to a prior commitment and Councillor Aldhouse due to illness.

To receive any Declarations of Interest, and to decide upon any requests for Dispensations relating to matters on this agenda

2/26 No declarations were received.

Exclusion of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded under the Public Bodies (Admissions to Meetings) Act 1960

3/26 This item was not required.

To approve and sign as a correct record the Minutes of the Meeting of the Parish Council held on Tuesday 17th February 2026

4/26 Whiteparish Parish Council RESOLVED to approve the Minutes of the Meeting of the Parish Council held on Tuesday 17th March 2026, and they were signed by the Chairman.

Planning and enforcement update

5/26 The Locum Clerk had circulated the update prior to the meeting and there were no comments.

To consider and agree responses to planning applications received

6/26 PL/2025/07278 Brickworth Quarry, Whiteparish – Amended Plans -

Extension to Brickworth Quarry (Sandland) to allow the extraction, processing and export of sand followed by backfill with imported inert materials and quarry waste; Importation and blending of sand; Retention and continued use of site compound and buildings, plant site and storage areas; Restoration to commercial forestry and agriculture at original ground levels together with long-term biodiversity enhancements

Whiteparish Parish Council RESOLVED to maintain its original decision plus we emphasise the condition for dust suppression and wheel washing as we are not satisfied with the current compliance.

It was also requested that the Clerk issue a reminder to Raymond Brown concerning wheel washing procedures.

7/26 PL/2026/02298 6 Newton Bungalows, The Street, Whiteparish - T1 Purple Plum - Crown lift to 2m over grass. G2 2 x Yew - Crown reduce by 2m, lift to 3m. Side back from highway (included within the reduction). Remove deadwood. T3 Cedar - Fell to ground level. T4 T5 Magnolia and Purple Leaved Plum - Fell to ground level.

Whiteparish Parish Council RESOLVED to make no comment to this application.

8/26 PL/2026/02181 The Cottage, Romsey Road, Whiteparish - A - Silver Birch tree - fell B - Sycamore Maple tree – fell.

Whiteparish Parish Council RESOLVED to make no comment to this application.

To receive and note the Internal Audit Letter Report 2025/2026 and any recommendations from the Internal Auditor.

9/26 Whiteparish Parish Council RESOLVED to acknowledge receipt and note the Internal Audit Letter Report 2025/2026 and recommendations, including the explanation of non-compliance, from Lightatouch.

To receive and note the Annual Internal Audit Report 2025/2026.

10/26 Whiteparish Parish Council RESOLVED to acknowledge receipt and note the Annual Internal Audit Report 2025/2026 from Lightatouch contained within the Annual Governance and Accountability Return.

To complete and approve the Annual Governance Statement 2025/2026 for submission to the Parish Council's External Auditors.

11/26 Following consideration of each point in turn, Whiteparish Parish Council RESOLVED that the Annual Governance Statement 2025/2026 should be completed with 'Yes' responses except for assertion 2 (Internal Control) and assertion 10 (Digital and Data Compliance) for which 'No' responses were made, with the ninth statement not applicable to Whiteparish Parish Council. The Governance Statement was then signed by the Chairman and Clerk. The Parish Council's supplementary explanation of non-compliance was approved and, as required by regulations, the Clerk will explain to the external auditor the reasons for 'No' responses and the action being taken to correct these in future. It will also be published with the Annual Governance Statement.

To approve the Accounting Statements 2025/2026 for submission to the Parish Council's External Auditors.

12/26 Whiteparish Parish Council RESOLVED to approve the Accounting Statements 2025/26.

To approve the Explanation of Variances.

13/26 Whiteparish Parish Council RESOLVED to approve the Explanation of Variances 2025/26.

To approve the dates of 3rd June 2026 to 14th July 2026 as the period for the exercise of public rights for the Annual Governance and Accountability Return (AGAR) for the year ended 31st March 2026.

14/26 Whiteparish Parish Council RESOLVED to approve the period for the exercise of public rights from 3rd June 2026 to 14th July 2026 for the Annual Governance and Accountability Return for the year ended 31st March 2026.

To approve accounts for year ended 31st March 2026.

15/26 Whiteparish Parish Council RESOLVED to approve the accounts for year ended 31st March 2026.

Finance update.

To approve the accounts for payment and to record the bank balances for April.

16/26 Whiteparish Parish Council RESOLVED to authorise payments totalling £4,937.50 and approved the account balances.

Payee	Amount £	Detail
P Moore	150.00	Tidying of noticeboard, bus stop & skatepark areas in April
Hamblin Ground Care	136.50	Recreation Ground Maintenance Minute 330/24
B Cornish	372.00	Locum Clerk services & travel expenses March 2026
Wiltshire Assoc of Local Councils	683.34	Annual subscription to WALC and National Assoc of Local Councils
Lightatouch	300.00	Internal Audit services
Whiteparish Memorial Trust	294.00	Hall Hire
X-Net	460.80	Website Hosting backup, email & IT support services
X-Net	120.00	Additional email licenses
Staff Costs	2,420.86	HMRC, Pension and Pay - subject to payroll run with updated tax code from HMRC
Total	£4,937.50	

Unity Trust Bank Current Account 16.04.26 £3,829.93

Unity Trust Bank Savings Account 16.04.26 £80,957.20

Cambridge & Counties 2 Year Bond £21,020.00 maturity date 04.06.27

Cambridge & Counties 2 Year Bond £32,741.27 maturity date 19.06.26

To consider re-investing the fixed bond currently with Cambridge & Counties and to consider delegating the decision of renewal to the RFO on maturity of the current fixed bond on 19th June 2026 including amount, interest and signatories.

17/26 This item was deferred to 19th May 2026 meeting.

Wiltshire Pensions Fund – to note that following the 2025 Triennial Valuation and the Funding Strategy Statement being approved, employer contribution rates from 1 April 2026 to 31 March 2029 have been reduced to 17.7%.

18/26 Whiteparish Parish Council RESOLVED to note that following the 2025 Triennial Valuation and the Funding Strategy Statement being approved, employer contribution rates from 1 April 2026 to 31 March 2029 have been reduced to 17.7%.

To note the VAT reimbursement claim submitted to HMRC on 9th April 2026.

19/26 Whiteparish Parish Council RESOLVED to note the VAT reimbursement claim submitted to HMRC on 9th April 2026. The Clerk confirmed that this has now been paid to the Parish Council on 14th April 2026.

To confirm all Councillors previously using the Datacenta webmail are now using the X-net email server.

20/26 Whiteparish Parish Council RESOLVED that all Councillors with a gov.uk email, except two, have upgraded to the X-net server, with Cllrs Aldhouse and Foote in the process of doing so.

To confirm that all Councillors will have “gov.uk” email addresses to ensure compliance with Assertion 10 of the Practitioners’ Guide 2025.

21/26 Eight Councillors and the Clerk use gov.uk email addresses with three Councillors using personal email addresses for Parish Council correspondence. This has led to the Parish Council non-compliance on Section 1, Assertion 10, of the Annual Governance and Accountability Review (AGAR).

8.38pm The Chairman proposed from the Chair and it was RESOLVED that the meeting be opened for members of the public to speak.

8.40pm The Chairman closed the meeting to the public.

Following a discussion and offers of help from a fellow Councillor this item was deferred.

To approve the cost of additional “gov.uk” email addresses if required.

22/26 The Clerk reported that they are provided in blocks of 10 and the cost is £100 + VAT. Whiteparish Parish Council RESOLVED to approve the cost of 10 additional gov.uk email addresses, subject to additional emails being required.

To approve X-net additional website support cost.

23/26 The Clerk reported that this item is not required as the Parish Council has 1 hour 42 minutes left of its allowance.

Rights of Way and Common Land update

24/26 Councillor Snowdon reported that the dumped wire on National Trust land has been cleared and the National Trust are contacting the land owner regarding clearance of the other wire.

25/26 Councillor Camley reported that there has been an increase in dog poo in the village. Wiltshire Councillor Cooper advised he will enquire if Wiltshire Council will be re-instating the lapsed bylaw.

26/26 It was also reported that Bridleway 39 at Bunny Lane is blocked. The Clerk will report to the Rights of Way team.

To consider and approve the volunteer to undertake monthly works in relation to the additional maintenance of the Wiltshire Council-owned piece of land at the area known as the Village Triangle at the location of the flower tubs.

Councillor Snowdon declared a personal interest as her partner is the volunteer.

27/26 Whiteparish Parish Council RESOLVED to approve the volunteer to undertake the monthly works.

To allocate a sum to plant and maintain the village flower tubs for 2026/27.

28/26 Whiteparish Parish Council RESOLVED to allocate £200.00 for spring bulbs and summer/autumn planting. The Chairman advised he will donate the compost for the flower tubs.

Highways update

Following a request from Wiltshire Council to consider sections of highway within the parish boundary which the Parish Council considers need improvement.

29/26 Whiteparish Parish Council RESOLVED to include The Triangle and Ashmore Close.

30/26 It was noted that the laybys on the A27 had not been resurfaced. The Clerk will ask for an update.

31/26 It was noted that recent works at Miles Lane appears uncompleted.

32/26 It was reported that the large, deep pothole on the A27 near Courtens Garden Centre has not been filled. The Clerk will pursue this matter.

33/26 It was reported that the pothole near the manhole on Brickworth Road has not been filled. The Chairman will report this to Highways again.

Consultations

Car Parking Charges

To consider a response to Wiltshire Council's consultation on proposed changes to parking charges (deadline 5th May 2026)

<https://www.wiltshire.gov.uk/article/18434/Wiltshire-Council-launches-consultation-on-proposed-changes-to-parking-charges>

34/26 Whiteparish Parish Council RESOLVED, with one abstention, to make no response. It was noted that individual responses can be made.

New Forest District Council Local Plan Review

To confirm that no response was sent to NFDC's Local Plan Review consultation on Regulation 18 Spatial Options and Policy Direction.

35/26 It was noted from the Chair that no response was made.

36/26 Reports from representatives for information purposes only:

- **Whiteparish Memorial Trust** – Councillor Foote reported that work on the church yard wall has begun, Open Reach are investigating the reliability of the internet signal and a Facebook page is being considered by the Trust.
- **New Forest National Park** - Councillor Palmer advised there is a meeting on 27th April 2026.
- **Neighbourhood Tasking Group/Police** - Councillor Harris advised there has been no meeting. He advised there had been some fly tipping locally with police actioning on information supplied.
- **Southern Wiltshire Area Board** – The next meeting is in Winterslow on 4th June 2026.

Correspondence/communications update

37/26 The Locum Clerk had circulated the update prior to the meeting and the Chair proposed that the update be noted.

The next scheduled Parish Council meeting, the Annual Meeting, is to be held on Tuesday 19th May 2026 at 7.30pm in the Memorial Centre, Whiteparish.

The Chairman closed the meeting at 9.13 pm.