



Whiteparish Parish Council

MINUTES of the Meeting of Whiteparish Parish Council held on Tuesday 9th September 2025 at 7.30pm in the Memorial Centre, Whiteparish.

Present: Cllrs King (Chairman), Agate, Aldhouse, Camley, Gould, Harris, Hayday, Pavey and co-opted Foote and Snowdon.

In attendance: Maria Pennington (Parish Clerk), 5 members of the public and PC Kelvin Ramsey and Wiltshire Cllr Cooper.

Public question time.

A member of the public spoke in support of the local bus service.

A member of the public raised their concerns about road safety and the speed of traffic on the A27 between Bunkers Hill and Abbotstone House.

PC Kelvin Ramsey updated on crime in Whiteparish. A member of the public raised concerns that their recent burglary had not been mentioned. PC Ramsey reported that the recent disabled bay near the school has improved parking issues and the mobile police station will be in the village on 11th September.

Wiltshire Councillor Cooper gave an update including enforcement at Tricky's Paddock along with Wiltshire Council LHFIF using a new system should parishes wish to have new road signs.

To receive and accept apologies for absence.

204/25 Apologies had been received from Cllr Palmer due to a prior commitment. Whiteparish Parish Council RESOLVED to accept the apologies.

To receive any Declarations of Interest, and to decide upon any requests for Dispensations relating to matters on this agenda.

205/25 Cllr Agate declared a personal interest in agenda item 10a. **PL/2025/06399 18 Green Close**, Whiteparish, SP5 2SB Single storey extension on front elevations with the addition of first floor bathroom and associated works as he knows the applicant.

Exclusion of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded under the Public Bodies (Admissions to Meetings) Act 1960.

206/25 Whiteparish Parish Council RESOLVED to discuss agenda item 31 To review confidential staffing matters following the exclusion of the press and public.

To approve and sign as a correct record the Minutes of the Meeting of the Parish Council held on Tuesday 29th July 2025.

207/25 Whiteparish Parish Council RESOLVED to approve the Minutes of the Meeting of the Parish Council held on Tuesday 29th July 2025 and they were signed by the Chairman.

To approve the amended Co-option Policy.

208/25 Whiteparish Parish Council RESOLVED to approve the amended Co-option Policy.

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To receive written applications for the office of parish councillors and co-opt candidates to fill the two vacancies.

209/25 The Chairman reported that there had been four applicants for two vacancies however two had recently withdrawn their applications. Both remaining candidates were given an opportunity to introduce themselves. Following a vote by councillors the two applicants, Natalie Snowdon and Steve Foote, were co-opted on to the Parish Council. Cllr Snowdon and Cllr Foote signed their Declarations of Acceptance of Office, witnessed by the Clerk, and joined the meeting.

Appointment of new members to roles and representations within the Parish Council.

210/25 Roles were distributed to the two new councillors and recently co-opted Cllr Aldhouse.

To nominate a third Trustee to the Whiteparish Memorial Trust.

211/25 The Chairman reported that there are two applicants for one vacancy. Following a vote Natalie Snowdon was appointed as a Parish Council nominated Trustee. Thanks were expressed to the other candidate for their application.

Planning and enforcement update.

212/25 The Clerk had circulated the update prior to the meeting and there were no comments.

To consider and agree a response to planning application received:

213/25 PL/2025/06399 18 Green Close, Whiteparish, SP5 2SB Single storey extension on front elevations with the addition of first floor bathroom and associated works. Whiteparish Parish Council RESOLVED to make no comment to this application.

To consider further information submitted for 24/01043FULL New Forest National Park application. Jewsons, Common Road, Whiteparish SP5 2QW. Change of use of land and buildings from builders' merchant (sui generis) to light industrial (Use Class E[g]{iii}), and storage & distribution (Use Class B8) including open storage use.

214/25 The Chairman explained that since this item was added to the agenda the NFNPA have advised it is now being considered by the NFNPA Planning Committee at its meeting on 16th September 2025 in Lymington. Whiteparish Parish Council RESOLVED to comment that it expects condition 4 on pages 8 and 9 of the committee report to be implemented by the applicant and fully enforced by the NFNPA.

To note, using Minute 6/24, the response of 'no comment' to PL/2025/06186 Abbotstone House, The Street, Whiteparish, SP5 2SH. Proposed works to trees in a Conservation Area - G1 - Two twin-stemmed Sycamore closest to northern boundary of paddock. Fell to ground level.

215/25 Whiteparish Parish Council noted the no comment response to PL/2025/06186.

Finance update.

216/25, 187/25 The Clerk confirmed that Cllr Agate has been added as a signatory to Unity Trust Bank.

To note the implementation of the National Joint Council pay increase for 2025/2026, back dated from 1st April 2025 in accordance with the Clerk's Employment Contract.

217/25 Whiteparish Parish Council noted the implementation of the National Joint Council pay increase for 2025/2026, back dated from 1st April 2025 in accordance with the Clerk's Employment Contract.

To approve accounts for payment and to record the bank balances.

218/25 Whiteparish Parish Council RESOLVED to authorise payments totalling £2,562.82

Unity Trust Bank Current Account 04.09.25 £9,626.18

Unity Trust Bank Savings Account 04.09.25 £79,648.66

Cambridge & Counties 2 Year Bond £21,020.00 maturity date 04.06.27

Cambridge & Counties 2 Year Bond £32,741.27 maturity date 19.06.26

Long term insurance policy – to note increase in the cost of the annual premium.

219/25 The Clerk had circulated the policy prior to the meeting and the increase in annual premium to £854.84 was noted. This is the last year of the 3-year policy.

To approve applying for a Unity Trust corporate charge card.

220/25 Whiteparish Parish Council RESOLVED to apply for a Unity Trust charge card with a one-off fee of £50 and £3 monthly fee.

To approve a new SIM only phone contract.

221/25 Whiteparish Parish Council RESOLVED to move from the monthly rolling Lebara contract to an EE SIM only annual contract currently at £17.00 a month plus VAT in order that it can be paid by direct debit from the Parish Council bank account.

To extend the digital support from the website provider when necessary.

222/25, 213/23 Whiteparish Parish Council RESOLVED to extend the website support at £50.00 plus VAT, continuing to make this support beneficial during periods of staff unavailability.

To discuss options of the parking on the A27 near to Green Close and The Green.

223/25 Further to inconsiderate parking on the A27 and Green Close Whiteparish Parish Council RESOLVED to ask Wiltshire Council Local Highway and Footway Improvement Group (LHFIG) for a costing for double yellow lines on the A27 Romsey Road between The Green and Green Close including 10m into both roads. Along with 10m into Green Close and around the junction onto the A27 Romsey Road up to the gateway of Florence House. It was also agreed for Cllrs Gould and Aldhouse to ask the landlords of The Parish Lantern if they would promote the use of the pubs over flow car park for customer use.

To review the spending of the Community Infrastructure Levy (CIL).

224/25, 186/25 It was agreed to not proceed any further investigating the CCTV and ANPR. It was agreed for the Clerk to get quotes for refurbishment of the benches in the village.

To consider continuing with the planters at the junction of Common Road and The Street (CIL funds can be used for this).

225/25 The current wooden barrels need replacing, along with the compost and then replenishing with new bulbs and plants. The Garden Club have kindly said they will plant up new tubs however the volunteer is unable to water them for another year. It was agreed to ask another near neighbour if they would be able to water them before proceeding further.

To review the access request on the recreation ground from Wessex Internet which also involves the possibility of various land ownership and forming a Working Group.

226/25 The Chairman advised that the Parish Council had received an enquiry from Wessex Internet to lay cable across the recreation ground with it appearing to go across both the Trust and the Parish Council land. It was agreed to set up a Working Group of the Clerk, the Chairman and Vice-Chairman.

To approve the Data Breach Policy.

227/25, 191/25 Whiteparish Parish Council RESOLVED to approve the Data Breach Policy.

To approve the IT Policy.

228/25 This item was deferred pending further information.

To review and approve the Grant Application form.

229/25 Whiteparish Parish Council RESOLVED to approve the Grant Application form with no amendments.

Rights of Way and Common Land update.

230/25 Bridleway 22 has been reported blocked to Wiltshire Council.

Highway's update.

231/25 The Clerk advised the Parish Steward is due on 16th September.

232/25 The Clerk reported that Wiltshire Council have advised the vector should be clearing out the gullies on Brickworth Road during September.

233/25 Reports from representatives for information purposes only:

Memorial Trust: Cllr Agate updated on the Memorial Trust.

New Forest National Park: No update.

Area Board: The Clerk reported that the next LHFIG is on 28th October at Bourne Avenue, Salisbury and the next Area Board meeting is on 20th November in Whiteparish.

Whiteparish Education Foundation: No update.

Neighbourhood Tasking Group/Police: In addition to the report from PC Ramsey, Cllr Harris advised about an increase in illegal encampments and land owners being vigilant particularly with gateways.

Correspondence/communications update.

234/25 The Clerk advised that since circulating the update the PTA will be shortly submitting the risk assessments for the fireworks.

Exclusion of the press and public.

235/25 To review confidential staffing matters.

The next scheduled Parish Council meeting is to be held on Tuesday 14th October 2025 at 7.30pm in the Memorial Centre, Whiteparish.

The Chairman closed the meeting at 9.30pm.

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CONFIDENTIAL

Exclusion of the press and public.

To review confidential staffing matters.

235/25 The Council resolved to act on the recommendations of the Chairman following a report from the Clerk.

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