



# Whiteparish Parish Council

**MINUTES** of the Meeting of Whiteparish Parish Council held on Tuesday 29<sup>th</sup> July 2025 at 7.30pm in the Memorial Centre, Whiteparish.

**Present:** Cllrs King (Chairman), Agate, Aldhouse, Camley, Gould, Harris and Palmer.

**In attendance:** Maria Pennington (Parish Clerk) and 3 members of the public

**Public question time.**

The Clerk read the summary reports from PC Ramsey and Wiltshire Councillor Cooper.

A member of the public spoke in support of planning application PL/2025/05386 Newton Farmhouse.

A member of the public spoke in support of planning application NFNPA 25/00621/FULL Poundside.

**To receive and accept apologies for absence.**

**171/25** Apologies had been received from Cllrs Hayday and Pavey due to prior commitments. Whiteparish Parish Council RESOLVED to accept the apologies. PC Kelvin Ramsey and Wiltshire Cllr Cooper had also sent their apologies.

**To receive any Declarations of Interest, and to decide upon any requests for Dispensations relating to matters on this agenda.**

**172/25** There were no Declarations of Interest.

**Exclusion of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded under the Public Bodies (Admissions to Meetings) Act 1960.**

**173/25** Whiteparish Parish Council RESOLVED to discuss item 12 To consider and approve one of the options in relation to the additional maintenance of the Wiltshire Council owned piece of land at the junction of Common Road and The Street where the flower tubs are situated "consideration of quotations" following the exclusion of the press and public.

**To receive written applications for the office of parish councillors and co-opt candidates to fill the vacancies.**

**174/25** The Clerk reported that there has been interest shown by two residents, one with a keen view for co-option in September.

**To approve and sign as a correct record the Minutes of the Meeting of the Parish Council held on Tuesday 24<sup>th</sup> June 2025.**

**175/25** Whiteparish Parish Council RESOLVED to approve the Minutes of the Meeting of the Parish Council held on Tuesday 24<sup>th</sup> June 2025 and they were signed by the Chairman.

### **Planning and enforcement update.**

**176/25** The Clerk advised that since the publication of the agenda a TCA application has been received for Abbotstone House. Cllrs have already been advised to respond to the Clerk using Minute 6/24 due to the shorter deadline.

**177/25** The Clerk advised that since the publication of the agenda the NFNPA have advised further information has been submitted for 24/01043 Jewsons and the Planning Officer has kindly given the Parish Council until 10<sup>th</sup> September to respond.

**178/25, 149/25, 122/25, 85/25** Wiltshire Council enforcement have confirmed receipt of the reported breach of the installation of a mobile home at Tricky's Paddock and advised that they have not recorded it a separate case - it has been added to the existing file as the issues are linked.

### **To consider and agree a response to planning applications received:**

**179/25 PL/2025/05386 Newton Farmhouse , Southampton Road, Whiteparish, SP5 2QL**  
Retrospective change of use from B&B/Guest house to residential property. Whiteparish Parish Council RESOLVED to make no comment to this application.

**180/25 PL/2025/05777 1 The Triangle, Whiteparish SP5 2RT** Proposed replacement outbuilding Annex & Gym, associated landscaping including drive / parking increase. Whiteparish Parish Council RESOLVED that should Wiltshire Council be minded to approve the application we recommend that it is ancillary to the main dwelling.

**181/25 PL/2025/05944 Warblers Cottage, Clay Street, Whiteparish SP5 2ST**  
Loft conversion with Velux rooflights. Whiteparish Parish Council RESOLVED to make no comment to this application.

**182/25 NFNPA 25/00621FULL Poundside, Common Road, Whiteparish, SP5 2RD**  
Driveway entrance relocation. Whiteparish Parish Council RESOLVED to recommend permission as it improves road safety and visibility, but would accept the decision reached by the National Park Authority's Officers under their delegated powers.

### **Finance update.**

**183/25** The Clerk reported that the audit of the Annual Return for 2024/2025 has now been completed by PKF Littlejohn. On the basis of their review of the annual return, the information provided is in accordance with proper practices and no matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

**184/245** The Clerk reported the Notice of Conclusion of Audit for the AGAR 31st March 2025 has been published on the Parish Council website as per the external auditor's guidance.

The Chairman thanked the Clerk for her work on the accounts.

### **To approve accounts for payment and to record the bank balances.**

**185/25** Whiteparish Parish Council RESOLVED to authorise payments totalling £3,708.77

Unity Trust Bank Current Account 25.07.25 £12,189.00

Unity Trust Bank Savings Account 25.07.25 £79,648.66

Cambridge & Counties 2 Year Bond £21,020.00 maturity date 04.06.27

Cambridge & Counties 2 Year Bond £32,741.27 maturity date 19.06.26

**To discuss options for the spending of the Community Infrastructure Levy (CIL).**

**186/25** The Clerk reported that currently allocated in the Parish Council funds is £2,602.32 of CIL. The breakdown is £964.44 to be spent by April 2026 and £1,637.88 to be spent by July 2026. Wiltshire Council general guidance is that CIL spend has to be a project, or item that enhances the Parish and helps or is used by the community. The following ideas were proposed for investigation:

1. CCTV at the junction of Common Road and The Street.
2. A new bench – location to be determined at a later date.
3. Safety matting at the skatepark.

**To approve another signatory to Unity Trust Bank.**

**187/25** Whiteparish Parish Council RESOLVED for Cllr Agate to be a Unity Trust Bank signatory. The Clerk will arrange the relevant paperwork and submit to the bank.

**To note Wiltshire Council's Independent Remuneration Panel (IRP) report regarding an allowances scheme for city, town and parish councils.**

**188/25** Whiteparish Parish Council noted the Wiltshire Council IRP report regarding an allowances scheme for city, town and parish council's and that the Parish Council's response in October 2024 was "it believed it is not appropriate."

**To respond to the consultation on proposals to extend New Forest Public Spaces Protection Orders.**

**189/25** Cllr Palmer, the Parish Council NFNPA representative, updated on the consultation and Whiteparish Parish Council RESOLVED to respond in support on the proposals to extend the PSPO's.

**To approve the Document Retention and Disposal Policy.**

**190/25** Whiteparish Parish Council RESOLVED to approve the Document Retention and Disposal Policy.

**To approve the Data Breach Policy.**

**191/25** This item was deferred pending further information.

**To review and approve Standing Orders.**

**192/25** Whiteparish Parish Council RESOLVED to approve the amended Standing Orders.

**To review and approve the Grant Awarding Policy.**

**193/25** Whiteparish Parish Council RESOLVED to approve the Grant Awarding Policy with no amendments.

**To review and approve the Co-option Policy.**

**194/25** Whiteparish Parish Council RESOLVED to approve the amended Co-option Policy.

**To review and approve the Equality and Diversity Policy.**

**195/25** Whiteparish Parish Council RESOLVED to approve the amended Equality and Diversity Policy.

**To review and approve the Dignity at Work Policy.**

**196/25** Whiteparish Parish Council RESOLVED to approve the Dignity at Work Policy with no amendments.

**To consider using the Wiltshire Council Parish Emergency Assistance Scheme 2025/2026.**

**197/25** Whiteparish Parish Council RESOLVED to not use the Wiltshire Council Parish Emergency Assistance Scheme 2025/2026.

**Rights of Way and Common Land update.**

**198/25** The Clerk advised Wiltshire Council RoW team have advised that the bridleway sign 30 at the bottom of Pill Hill is on the list for repairs, but as the contractors are currently busy dealing with summer vegetation growth they do not anticipate repairing it until the autumn/winter.

**Highway's update.**

**199/25** Various communications have been received about inconsiderate parking on the A27 near The Green and Green Close. This will be an agenda item for the September Parish Council meeting.

**200/25** The Clerk advised there are no scheduled visits by the Parish Stewards in August as they are doing noxious weed removal works around the County.

**201/25 Reports from representatives for information purposes only:**

**Memorial Trust:** Cllr Agate updated on the Memorial Trust including the appointment of a new Chairman.

**New Forest National Park:** Cllr Palmer had circulated her report prior to the meeting.

**Area Board:** The Clerk reported that the next Area Board meeting is on 4<sup>th</sup> September in Alderbury and the LHFIG is on 5<sup>th</sup> August.

**Whiteparish Education Foundation:** Cllr Palmer updated on the Whiteparish Education Foundation.

**Neighbourhood Tasking Group/Police:** Cllr Harris advised that the last meeting was cancelled at very short notice and the rescheduled meeting is on 12<sup>th</sup> August 2025.

**Correspondence/communications update.**

**202/25** The Clerk had circulated the update prior to the meeting. There were no queries.

Exclusion of the press and public.

Confidential items.

**To consider and approve one of the options in relation to the additional maintenance of the Wiltshire Council owned piece of land at the junction of Common Road and The Street where the flower tubs are situated.**

**203/25, 159/25** Prior to the meeting the Clerk had circulated a confidential summary, which included quotations and a volunteer offer. Wiltshire Council have confirmed approval of the volunteer to undertake the monthly works. Whiteparish Parish Council RESOLVED to accept the offer from the volunteer for the next 3 months.

The next scheduled Parish Council meeting is to be held on Tuesday 9<sup>th</sup> September 2025 at 7.30pm in the Memorial Centre, Whiteparish.

The Chairman closed the meeting at 8.20pm.

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Whiteparish Parish Council – Parish Council Meeting Tuesday 29<sup>th</sup> July 2025  
Minutes approved as a true and accurate record, and signed as so by the Chairman presiding

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Date.....