



Whiteparish Parish Council

MINUTES of the Meeting of Whiteparish Parish Council held on Tuesday 8th September 2026 at 7.30pm in the Memorial Centre, Whiteparish.

Present: Councillors King (Chairman), Camley, Elder, Harris, Hayday, Palmer and Pavey.

In attendance: Maria Pennington (Parish Clerk & RFO) and Wiltshire Councillor Gregory Cooper, who left at 8.20pm to attend an Alderbury Parish Council meeting.

There were two members of the public present.

Two members of the public spoke against planning application PL/2026/05030 Clover Farm, Brickworth Road, Whiteparish SP5 2QG.

Wiltshire Councillor Cooper updated on recent Wiltshire Council activities including:

- The next stage of the local plan.
- Section 106 and CIL funding.
- Adoption of a new Speed Limit Policy with the implementation process pending clarification.
- Indication that drainage and gulley maintenance may be devolved to parishes. Councillor Cooper to provide more information.

To receive and accept apologies for absence

140/26 Apologies were received from Councillors Agate, Foote and Snowden due to prior commitments. Whiteparish Parish Council RESOLVED to accept the apologies.

Apologies were also received from PC Evans.

No apologies were received from Councillor Aldhouse.

To receive any Declarations of Interest, and to decide upon any requests for Dispensations relating to matters on this agenda.

141/26 Councillor Harris declared a personal interest in agenda item 6c **PL/2026/05030 Clover Farm, Brickworth Road, Whiteparish, SP5 2QG** Certificate of Lawful Use relating to the hours of operation as he is a neighbour.

Exclusion of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded under the Public Bodies (Admissions to Meetings) Act 1960.

142/26 This item was not required.

To approve and sign as a correct record the Minutes of the meeting of the Parish Council held on Tuesday 28th July 2026.

143/26 Whiteparish Parish Council RESOLVED to approve the Minutes of the Parish Council meeting held on Tuesday 28th July 2026. The Minutes were signed by the Chairman.

Planning and enforcement update

144/26 The Clerk had circulated the update prior to the meeting. The Chairman advised that PL/2025/08543 Land at Romsey Road, Whiteparish - Approval of Reserved Matters has been approved by Wiltshire Council.

To consider and agree a response to the planning applications received:

145/26 PL/2026/05241 Little Orchard, Common Road, Whiteparish, SP5 2SU Notification of proposed works to trees in a conservation area. T1 Cherry - Fell and replant. Whiteparish Parish Council RESOLVED to make no comment.

146/26 PL/2026/04531 The Pippins, Common Road, Whiteparish, SP5 2RF Demolition of existing 2 bedroom dwelling and replacement with 3 bedroom dwelling. Whiteparish Parish Council RESOLVED to make no comment.

147/26 PL/2026/05030 Clover Farm, Brickworth Road, Whiteparish, SP5 2QG

Certificate of Lawful Use relating to the hours of operation. Whiteparish Parish Council, with one abstention from Councillor Harris, objects to this application as follows:

- Village feedback to the Parish Council has indicated that the activity described in the application does not accord with behaviour over the last 10 years.
 - The 'affidavits' supplied as part of the application have no legal standing because none of them have been independently witnessed. Further, information from the 'affidavits' advise that each signatory is a supplier or member of staff. The Parish Council would request Wiltshire Council ascertain that each member of staff that has signed an 'affidavit' has been employed for 10+ years by the applicant.
 - The Parish Council is concerned that the 'affidavits' have been signed by individuals who have a vested interest as supplier or employee in the sustainability of Clover Farm.
- In summary, no independent verification or witnesses of the claims made in the application.

148/26 PL/2026/04764 8 Meadow Court, Whiteparish, SP5 2SE Installation of a wooden garden shed. Whiteparish Parish Council RESOLVED to make no comment.

Wiltshire Councillor Cooper left the meeting.

To note, using Minute 48/26, the response of 'no comment' to PL/2026/04694 Abbotstone View, The Street, Whiteparish SP5 2SG Notification of proposed works to trees in a conservation area. T1 Magnolia tree - Remove branches to neighbours' fence line up to 4 metres.

149/26 Whiteparish Parish Council noted the response of 'no comment' for PL/2026/04694.

Finance update.

150/26 The Clerk reported that the mid-term internal audit is scheduled for 27th October 2026.

To approve the accounts for payment and to record the bank balances.

151/26 Whiteparish Parish Council RESOLVED to authorise payments totalling £3,756.67 and approved the account balances.

Payee	Amount £	Detail
Oakhart Desygn	120.00	Tidying of village areas

Staff, HMRC, Wiltshire Pension	1,480.51	Salary, Tax & NI, Pension.
Unity Trust Bank	7.00	Service charge
PKF Littlejohn	252.00	External auditors
Hamblin Groundcare	136.50	Recreation ground maintenance
EE	22.20	Mobile phone contract (Aug)
Staff, HMRC, Wiltshire Pension	1,731.46	Salary, Tax & NI, Pension, admin and expenses.
Unity Trust Bank	7.00	Service charge
Total	£3,756.67	

Unity Trust Bank Current Account 02.09.26 £7,120.75

Unity Trust Bank Savings Account 02.09.26 £61,334.76

Cambridge & Counties 2 Year Bond Issue 48 £21,902.84 Maturity date 04.06.27

Cambridge & Counties 2 Year Bond Issue 56 £54,280.11 Maturity date 19.06.28

To note the implementation of the National Joint Council pay increase for 2026/2027, back dated from 1st April 2026 in accordance with the Clerk's Employment Contract.

152/26 Whiteparish Parish Council noted the implementation of the National Joint Council pay increase for 2026/2027, back dated from 1st April 2026 in accordance with the Clerk's Employment Contract.

To note the final external auditor report for 2025/2026.

153/26 The Clerk reported that the audit of the Annual Return for 2025/2026 has now been completed by PKF Littlejohn. On the basis of their review of the annual return, they have noted that the information provided is not compliant with Assertions 2 and 10 in Section 1, and the council has provided the auditor with an adequate explanation for non-compliance and details of actions necessary to address weaknesses identified. This was noted by Whiteparish Parish Council.

To note the Notice of Conclusion of Audit for the AGAR 31st March 2026 has been published on the Parish Council website as per the external auditor's guidance.

154/26 The Clerk reported the Notice of Conclusion of Audit for the AGAR 31st March 2026 has been published on the Parish Council website as per the external auditor's guidance. This was noted by Whiteparish Parish Council.

To approve the Parish Council insurance.

155/26 The Clerk advised that the insurance renewal date is 1st October 2026. Quotes had been sought for both one and three year terms and circulated prior to the meeting. Whiteparish Parish Council RESOLVED to approve the 3-year term with Zurich.

To update on the Unity Trust corporate charge card.

156/26, 117/26, 220/25 The Clerk stated that an alternative correspondence address was requested after being notified that a PO Box is unacceptable. The Clerk had provided home address and additional identification. Following official confirmation, the application process is now proceeding.

To consider and approve the transition of the Clerk's mobile phone contract to a SIM-only, rolling monthly budget provider, subject to the receipt of the corporate charge card.

The Clerk advised that the SIM-only contract with EE is due for renewal on 11th September 2026. An update had been circulated prior to the meeting and quotes had been sought with EE and a budget option capped at £10.00.

157/26 Whiteparish Parish Council RESOLVED to approve the transition of the Clerk's mobile phone contract to a rolling monthly budget provider with a maximum budget of £10.00/month, utilising the forthcoming Unity Trust charge card.

158/26 Whiteparish Parish Council RESOLVED to authorise a 1-year contract renewal with EE at £20.40/month, as a contingency measure, only if the charge card is unavailable.

To note the skatepark annual inspection report and agree any related immediate works necessary.

159/26, 96/26, 58/26 This item was deferred as the report had not yet been received. Councillor Aldhouse was unable to attend the inspection, consequently, the Play Inspection Company cancelled the associated fee.

To receive an update on fence repairs at the Parish Council's recreation ground boundary.

160/26, 120/26, 99/26 Councillor Harris reported that he had not yet been able to repair the vandalised fence.

To approve maintenance works on the Parish Council's recreation ground boundary.

161/26 The Clerk advised the long-term maintenance agreement for the Parish Council owned boundary at the recreation ground is due for renewal. Prior to the meeting the Clerk had circulated a summary of both one and three year quotations. Whiteparish Parish Council RESOLVED to accept the three year quotation from Wood-Falls Tree Care.

To consider action to the shared Speed Indication Device (SID) with Landford Parish Council.

162/26 Councillor Hayday, the Community Speedwatch Coordinator, reported that the eight-year-old SID shared with Landford Parish Council is broken. Although it has been repaired in the past, his initial investigations suggest it may now be beyond repair. Previous assessment fees alone cost approximately £375.00. As the Parish Council now owns two new SIDs, members agreed to contact Landford Parish Council to gather their views on how to proceed.

163/26 Councillor Hayday also advised he will be retiring from the role in early 2027 and it was agreed for an article to be published in Steeple and Street seeking volunteers.

To approve the Press and Social Media Policy.

164/26, 126/26, 100/26 Whiteparish Parish Council RESOLVED to approve the Press and Social Media Policy.

To review and approve the Standing Orders.

165/26 Whiteparish Parish Council RESOLVED to approve the Standing Orders with one amendment.

To approve the Clerk attends the SLCC branch meeting in Warminster on 20th November 2026.

166/26 Whiteparish Parish Council RESOLVED to approve the Clerk attends the SLCC branch meeting in Warminster on 20th November 2026.

Local Electric Vehicle Infrastructure (LEVI) update.

167/26 The Chairman reported that the Wiltshire Council EVI Team have confirmed bus stops cannot be used as sites.

To consider responses to questions raised by Wiltshire Council concerning the Community Governance Review (CGR) 2026/27 - Southern Wiltshire Area Board.

168/26 Whiteparish Parish Council agreed responses, and the Clerk will submit them.

To consider a response to the Wiltshire Council Local Plan Scoping consultation.

169/26 Whiteparish Parish Council agreed to not respond at this time.

To consider sending a representative to attend the Wiltshire Council Local Plan scoping consultation workshop on Wednesday September 16th 6pm - 8pm at Five Rivers Health & Wellbeing Centre, Salisbury.

170/26 The Chairman confirmed his intention is to attend.

To consider a response to the consultation on the New Forest National Park Authority Local Plan Review (Regulation 19).

171/26 Whiteparish Parish Council agreed that no response was required.

To consider sending a representative to attend the New Forest National Park Authority drop-in session on Wednesday 16th September 2026 at Redlynch Village Hall, Vicarage Road, Redlynch. Presentation by NPA officers at 5.30pm.

172/26 The Chairman confirmed he had already attended a similar event at Landford on 2nd September.

Rights of Way and Common Land update.

173/26 No new issues were raised.

Highways update.

174/26, 137/26 The Clerk reminded Councillor Harris for the What3Word locations for the blocked drains on the A36 near the Common Road junction, enabling Highways England to take action.

175/26, 103/26 Councillor Harris enquired whether a response had been received from Highways regarding the gully clearance along Brickworth Road. As Councillor Cooper had previously undertaken to investigate this matter, the Clerk will follow up with him directly.

176/25 Councillor Pavey advised there has been a vehicle parking on the junction of Green Close with the A27. The Clerk to inform the Police of the registration when it next occurs.

177/26 Reports from representatives for information purposes only:

- **Whiteparish Memorial Trust** – Councillor Foote had sent an update which included:
 - A smart meter for electricity has been fitted and is working and an arrangement should be in place shortly to sell excess back. Smart gas meter to follow.
 - Planning is progressing for the church wall protection barriers in the car park and signs have been erected.
 - New garden mostly cleared, however no engagement from the surgery - other options to be discussed at the next WMT meeting.
 - Awaiting quote from tree surgeon to do necessary maintenance to the trees and speaking to the surgery and church regarding splitting the costs.

- **New Forest National Park** – Cllr Palmer advised there has been no meeting.

- **Southern Wiltshire Area Board** – The next meeting is in Alderbury on 15th October 2026.

- **Whiteparish Education Foundation** – Cllr Palmer advised applications are now being received.

- **Neighbourhood Tasking Group/Police** - Cllr Harris advised that no meeting has taken place as they are waiting for the group to reform. The Clerk read out the Police report which included:
 - A garage being broken into and items stolen.
 - Vehicle windscreen damaged by a thrown metal frame.
 - Speed enforcement update.

Correspondence/communications update

178/26 The Clerk had circulated the update prior to the meeting. There were no queries.

The next scheduled Parish Council meeting is to be held on Tuesday 13th October 2026 at 7.30pm in the Memorial Centre, Whiteparish.

The Chairman closed the meeting at 9.07pm.