



Whiteparish Parish Council

MINUTES of the Annual Meeting of Whiteparish Parish Council held on Tuesday 13th May 2025 at 7.30pm in the Memorial Centre, Whiteparish.

Present: Cllrs King (Chairman), Camley, Gould, Hayday, Palmer and co-opted Agate, Harris and Pavey.

In attendance: Maria Pennington (Parish Clerk) and 7 members of the public.
Wiltshire Cllr Gregory Cooper (apologies – leaving early due to a prior meeting).

To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office.

110/25 Cllr King was proposed by Cllr Hayday and seconded by Cllr Camley. Whiteparish Parish Council RESOLVED that Cllr King be elected Chairman of the Council for 2025/26. The Chairman signed the Acceptance of Office and the Clerk witnessed.

To elect the Vice Chairman and to receive the Vice Chairman's Declaration of Acceptance of Office.

111/25 Cllr Hayday was proposed by Cllr King and seconded by Cllr Gould. Whiteparish Parish Council RESOLVED that Cllr Hayday be elected Vice Chairman of the Council for 2025/26. The Vice Chairman signed the Acceptance of Office and the Clerk witnessed.

Public question time.

A member of the public raised concerns over alleged planning breaches at Tricky's Paddock. The Parish Council will raise these concerns again with Wiltshire Council. Wiltshire Cllr Cooper advised he will also chase and he confirmed the current planning application 'call-in' is to be upheld.

A member of the public spoke in support of planning application PL/2025/03397 Tipplefield Farm, Brickworth Road, Whiteparish, SP5 2QG.

Presentation from Wessex Internet – Project Gigabit South Wiltshire.

Paul Cleary, Regional Community Manager for Wessex Internet, gave a breakdown on Project Gigabit and advised a full residents' meeting with a presentation will follow in due course.

As Wiltshire Cllr Cooper was leaving early he gave a short report, including acknowledging Richard Brittons 22 years' service to Wiltshire Council.

To receive and accept apologies for absence.

112/25 PC Kelvin Ramsey had sent his apologies. The Clerk read a summary of his report.

To decide when any Declarations of Acceptance of Office which have not been received as provided by law shall be received.

113/25 This item was not required as all Declarations of Acceptance of Office had been received.

To receive any Declarations of Interest, and to decide upon any requests for Dispensations relating to matters on this agenda.

114/25 There were no Declarations of Interest.

Exclusion of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded under the Public Bodies (Admissions to Meetings) Act 1960.

115/25 This item was not required.

To receive written applications for the office of parish councillors and co-opt candidates to fill the vacancies.

116/25 Mrs Pavey had submitted a request for a councillor vacancy and she was given an opportunity to introduce herself.

Whiteparish Parish Council RESOLVED to co-opt Mrs Pavey as a member of the Parish Council. The Declaration of Acceptance of Office of Councillor was signed by Mrs Pavey and she was invited to leave the public gallery and join the meeting.

117/25 Mr Agate had submitted a request for a councillor vacancy and he was given an opportunity to introduce himself.

Whiteparish Parish Council RESOLVED to co-opt Mr Agate as a member of the Parish Council. The Declaration of Acceptance of Office of Councillor was signed by Mr Agate and he was invited to leave the public gallery and join the meeting.

118/25 Mr Harris had submitted a request for a councillor vacancy and he was given an opportunity to introduce himself.

Whiteparish Parish Council RESOLVED to co-opt Mr Harris as a member of the Parish Council. The Declaration of Acceptance of Office of Councillor was signed by Mr Harris and he was invited to leave the public gallery and join the meeting.

To approve and sign as a correct record the Minutes of the Parish Council Meeting held on Tuesday 15th April 2025.

119/25 Whiteparish Parish Council RESOLVED to approve the Minutes of the Parish Council meeting held on Tuesday 15th April 2025 and they were signed by the Chairman.

To nominate Parish Council representatives:

120/25 Representatives were appointed as follows:

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| - Educational Foundation Trust | Cllr Palmer and Cllr King |
| - New Forest National Park | Cllr Palmer |
| - Wiltshire Council Southern Area Board | Cllr Agate and Cllr Hayday |
| - Highways | Cllr Harris and Cllr Camley |
| - Highways – preparation for Parish Steward | Cllr Agate and Cllr Gould |
| - Wiltshire Council Local Highways & Footways Improvement Group (LHFIG) | Cllr Camley |
| - Police & Neighbourhood Tasking Group | Cllr Harris |
| - Community Speed Watch | Cllr Hayday |
| - Community Emergency Plan | Cllr Agate |
| - Environment & Conservation | Cllr Pavey |
| - Rights of Way & Commons | Cllr Camley and Cllr Pavey |
| - Skatepark Inspection | Cllr Agate |
| - Noticeboard | Cllr King |

To appoint Committee members

121/25 Members were elected as follows:

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| • Finance | Cllr King, Cllr Palmer and Cllr Hayday |
| • Staffing | Cllr Pavey, Cllr Camley and Cllr Harris |
| • Planning | All Councillors |

Planning and enforcement update.

122/25 The Clerk reported that since the update had been circulated the Wiltshire Council enforcement officer has advised the decision for the Tricky's Paddock application has been held up due to elections as the new Wiltshire Councillor, Gregory Cooper, needs to be involved.

8.16pm Cllr Harris declared a personal and prejudicial interest in PL/2025/03397 Tipplefield Farm and he will take no part in the debate, temporarily leaving the room as the application is for himself and his family.

Cllr Harris left the room.

To consider and agree a response to planning applications received:

123/25 PL/2025/03397 Tipplefield Farm, Brickworth Road, Whiteparish, SP5 2QG. Erection of barn for storage of equipment, materials and machinery in connection with holding and agricultural contracting. Whiteparish Parish Council RESOLVED to make no comment to this application.

Cllr Harris returned to the meeting.

124/25 Further to a request from the NFNPA: To review 24/01043FULL New Forest National Park application. Jewsons, Common Road, Whiteparish SP5 2QW. Change of use of land and buildings from builders' merchant (sui generis) to light industrial (Use Class E[g]{iii}), and storage & distribution (Use Class B8) including open storage use. Whiteparish Parish Council RESOLVED to stand by its decision of refusal and after viewing the Wiltshire Council drainage conditions believe they are weak and do not give confidence should enforcement be required. Further to that, there are no references relating to traffic management on and off of the A36, or operating hours and a reminder that there are to be no buildings on common land.

To note, using Minute 6/24, the response of 'no comment' to PL/2025/02539 – proposed works to trees in a Conservation Area. Yew Tree Cottage, The Street, Whiteparish. Yew tree - raise the canopy by 2-3 metres and reduce the overall size of the tree by no more than 50%, which will reduce the overhanging branches by 2 metres.

125/25 Whiteparish Parish Council noted the response to PL/2025/02539.

To ratify the explanation of significant variances as part of the 2024/25 accounts submission to the external auditor which were approved at the Parish Council meeting on 15th April 2025.

126/25 Whiteparish Parish Council ratified the explanation of significant variances as part of the 2024/25 accounts submission to the external auditor which were approved at the Parish Council meeting on 15th April 2025.

To ratify the purchase of annual online security for the Council's computer.

127/25 Whiteparish Parish Council ratified the purchase of annual online security for the Council's computer.

To approve accounts for payment and to record the bank balances.

128/25 Whiteparish Parish Council RESOLVED to authorise payments totalling £3,788.80
Unity Trust Bank Current Account 09.05.25 £18,336.06
Unity Trust Bank Savings Account 09.05.25 £79,185.48
Cambridge & Counties 1 Year Bond £20,000.00 maturity date 04.06.25
Cambridge & Counties 2 Year Bond £31,271.51 maturity date 19.06.26

To resolve for two signatories to authorise the Unity Trust Bank Account Management form for removal of ex-councillor signatories, J Bishop and H Francis.

129/25 Whiteparish Parish Council RESOLVED for signatories Cllr Palmer and Cllr Hayday to authorise the UTB management form.

To note the skatepark annual inspection report and agree any related immediate works necessary.

130/25 This item was deferred as the inspection report has not yet been received.

Whiteparish Parish Council – Parish Council Meeting Tuesday 13th May 2025
Minutes approved as a true and accurate record, and signed as so by the Chairman presiding

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Date.....

To review and approve the Community Infrastructure Levy (CIL) report for 2024/2025.

131/25 Whiteparish Parish Council RESOLVED to approve the Community Infrastructure Levy (CIL) report for 2024/2025.

To update on the flower tubs situated opposite the village shop.

132/25, 95/25, 69/25 The Clerk reported that the Garden Club volunteers will plant up the tubs and submit receipts to the Parish Council.

To approve the details of the event organiser's Public Liability Insurance and Risk Assessment for the Fete on Parish Council land.

133/25 Whiteparish Parish Council RESOLVED to approve the Public Liability Insurance and Risk Assessment for the 2025 Village Fete on Parish Council land.

To discuss residents' concerns and suggestions regarding dog fouling within Whiteparish.

134/25 It was agreed to ask the Wiltshire Council Dog Warden to place reminder signs near Blaxwell Lane, Witchell Way, Doves Lane and Clay Street as land owners' permission maybe required. It was also agreed to add a reminder in the Steeple & Street.

To discuss litter along the area of Common Road further to the Whiteparish Village W.I. Litter Picking Report March 2025.

135/25 Whiteparish Parish Council RESOLVED for a letter to be sent to the haulage company on Common Road to ask them to remind drivers to take their litter home.

To clarify who will operate and submit the SID's data to the police.

136/25, 98/25 Cllrs Camley, Gould and Hayday volunteered to submit the data once the police have approved the additional sites for submissions.

To review and record the effectiveness of the Internal Audit.

137/25 Whiteparish Parish Council RESOLVED to record the effectiveness of the Internal Audit.

To approve Lightatouch as the independent Internal Auditor for 2025/2026.

138/25 Whiteparish Parish Council RESOLVED to approve Lightatouch as the independent Internal Auditor for 2025/2026 at a cost of £300.00. It was noted that the support throughout the year has been beneficial at no extra charge.

Rights of Way and Common Land update.

139/25 There were no updates.

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Highway's update.

140/25 Cllr Pavey reported that the area of grass at the junction of Green Close with the A27 has been cut however grass at the perimeter of the area has been left affecting highway visibility splay.

141/25, 324/24 Cllr Harris reported the potholes at the lay by on the A27 near Richmond Farm have still not been filled. In January 2025 Wiltshire Council highways had advised they had booked the bobcat to repair the exit and entrance plus the left-hand edge. The Clerk will ask highways for an update.

142/25 Reports from representatives for information purposes only:

Memorial Trust: Cllr Agate updated on the Memorial Trust.

New Forest National Park: Cllr Palmer had circulated her update from the meeting held on 28th April 2025.

Area Board: The Clerk advised the dates for future 2025 Area Board meetings are 19th June - Allington, 4th September - Alderbury and 20th November - Whiteparish.

Whiteparish Education Foundation: Cllr Palmer updated on the Whiteparish Education Foundation.

Neighbourhood Tasking Group/Police: Cllr Harris advised there is a meeting scheduled for the 20th May 2025.

Correspondence/communications update.

143/25 The Clerk had circulated the update prior to the meeting. There were no queries. The Chairman updated on very recent communication received from a company explaining they wish to set up a renewable energy business in the local area. The Clerk has sent an email late today inviting them to give a short presentation and answer any relevant questions from Councillors and members of the public at the Parish Council meeting on Tuesday 24th June 2025.

The next scheduled Parish Council meeting is to be held on Tuesday 24th June 2025 at 7.30pm in the Memorial Centre, Whiteparish.

The Chairman closed the meeting at 9.17pm.