



# Whiteparish Parish Council

**MINUTES** of the Whiteparish Parish Council meeting held on Tuesday 5<sup>th</sup> October 2021 at 7.30pm in the Memorial Centre, Whiteparish.

**Present:** Cllr King (Chair), Cllr Hayday (Vice-Chair) and Cllrs Palmer, Bell and Bishop.

**In attendance:** Mrs Maria Pennington (Parish Clerk) and Unitary Councillor Richard Britton.

## **Public questions**

There were 3 members of the public present.

Two members of the public expressed concerns regarding the issues of the management of the Wiltshire Council owned verges at Meadow Court.

The Chairman opened the meeting at 7.40pm.

## **To receive and accept apologies for absence**

**265/21** Prior to the meeting apologies were received from Cllr Sutherland due to holiday, Cllr Francis is waiting for results of a PCR test and Cllr McFarland due to illness. Whiteparish Parish Council RESOLVED to accept the apologies for the reasons given.

## **To receive any Declarations of Interest from Members**

**266/21** Cllr Hayday declared a personal interest in agenda item 12. To consider ongoing financial support to the Memorial Trust for the Children's Playground as he is the Chairman and a Trustee of the Whiteparish Memorial Trust.

**267/21** Cllrs Bishop and Bell declared a personal interest in agenda item 12. To consider ongoing financial support to the Memorial Trust for the Children's Playground as they are Trustees of the Whiteparish Memorial Trust.

**268/21** Cllr Bishop declared a personal interest in agenda item 6. PL/2021/08841 Park View, Romsey Road, Whiteparish, SP5 2SA. Change of use of land to residential to form part of the garden of Park View as he is a neighbour.

**269/21** Cllr King, Chairman, declared a personal and pecuniary interest in 16. To review the quotes for the works recommended by the Parish Council Land Use Working Group and agree the contractor for the works at the Parish Council field. Cllr King declared he will take no part in the debate, temporarily leaving the room, and the meeting will be passed to the Vice Chair as his son is one of the contractors tendering for the work.

## **Exclusion of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded under the Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100**

**270/21** Whiteparish Parish Council RESOLVED to discuss item 14. To approve the skateboard park professional inspection (consideration of tenders), 16. To review the quotes for the works recommended by the Parish Council Land Use Working Group and agree the contractor for the works at the Parish Council field (consideration of tenders), and 17. To review the quotes and agree the contractor for additional maintenance works on part of the boundary of the recreation ground (consideration of tenders) following the exclusion of the press and public.

**To receive written applications for the office of parish councillor and co-opt candidates to fill the existing three vacancies**

**271/21** The Clerk reported that no written applications have been received.

**Acceptance of minutes of meeting held 31<sup>st</sup> August 2021**

**272/21** Whiteparish Parish Council RESOLVED to approve the Minutes of the meeting held on 31<sup>st</sup> August 2021 and they were signed by the Chairman.

**To consider a response to planning applications received:**

**273/21 PL/2021/08841 Park View, Romsey Road, Whiteparish, SP5 2SA.**

Change of use of land to residential to form part of the garden of Park View. Whiteparish Parish Council RESOLVED to make no comment to this application.

**274/21 PL/2021/07949 Whites Farm, Newton Lane, Whiteparish SP5 2QQ.** Two storey extensions. Whiteparish Parish Council RESOLVED to make no comment to this application.

**275/21 PL/2021/08946 20 Green Close, Whiteparish, SP5 2SB.** Single storey rear extension. Whiteparish Parish Council RESOLVED to make no comment to this application.

**Planning and enforcement update**

**276/21** The Clerk advised of a planning hearing appeal notification - 20/06783/FUL - Tricky's Paddock, Brickworth Road, Whiteparish, SP5 2QG - APP/Y3940/W/21/3267074.

**To discuss and resolve the issues of management of Wiltshire Council grass verges at Meadow Court following residents' concerns**

**277/21, 251/21** The Chairman updated that an onsite meeting has now taken place between Wiltshire Council officers and representatives of the Parish Council regarding Wiltshire Councils' decision, following a request from volunteers, of a wildflower trial site at Meadow Court. Residents' concerns have been noted and Wiltshire Council have advised they will be considered when planning the 2022 grass maintenance schedule. Wiltshire Council have still not supplied their proposals for the support they are now able to offer regarding wildflower conservation in Whiteparish, however a Wiltshire Council policy may be available for next year. Whiteparish Parish Council RESOLVED to write to Wiltshire Council to express the concerns of local residents, especially some residents of Meadow Court, that allowing grass to remain uncut for extended periods of time causes:

1. Visibility issues on to the A27, contrary to the assertions of the Wiltshire Council officers who visited.
2. Defeats naturally growing wildflowers e.g. birdsfoot trefoil.
3. Creates a general air of neglect in that area of the village, attributable to Wiltshire Council.

**Finance update**

**278/21** The Clerk reported that the audit of the Annual Return for 2020/2021 has now been completed by PKF Littlejohn. On the basis of their review of the annual return, the information provided is in accordance with proper practices and no matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

**279/21** The Clerk reported as per the external auditor's guidance the Notice of Conclusion of Audit for the AGAR 31<sup>st</sup> March 2021 has been published on the website.

**280/21** The Clerk advised the Finance Committee will be considering the budget within the next month and if councillors have any wishes for items to be considered for the budget, then to please let the Finance Committee know within 2 weeks.

**281/21, 115/21** The Clerk advised that Cllr Bell has now been added as an account signatory however there are technical issues and the Clerk will contact Barclays Bank for further information.

**To review and approve the Community Infrastructure Levy (CIL) report for 2020 to 2021**

**282/21** Whiteparish Parish Council RESOLVED to approve the Community Infrastructure Levy (CIL) report for 2020 to 2021. The Clerk confirmed the report will be sent to Wiltshire Council and added to the website with the accompanying Wiltshire Council explanation letter.

**To approve accounts for payment and to record the bank balances**

**283/21** Whiteparish Parish Council RESOLVED to authorise payments totalling £3,227.40.  
Community Account Balance 04.10.21 - £43,383.30  
Business Reserve 04.10.21 - £62,291.14

**To consider ongoing financial support to the Memorial Trust for the Children's Playground**

**284/21** Cllr Hayday, as Chairman of the Memorial Trust, reported that Trustees have discussed the expenditure for areas on the playground and he asked if a level can be added in the Parish Council budget towards the play area.

Whiteparish Parish Council have asked the Memorial Trust to:

1. Supply a priority play equipment list.
2. Provide a comparison cost of grass mats to tiger mulch.

These will be for consideration at the next Finance Committee meeting. The Finance Committee will then prepare a recommendation for full Parish Council to consider.

**To discuss the position of the replacement Royal Mail post box at Brickworth Corner**

**285/21, 263/21** The Chairman reported that communication with Royal Mail regarding the missing post box has been very challenging, however it now appears that a Royal Mail Post Box has been installed on National Highways land at Brickworth Corner. To access it you have to travel across private land at Brickworth Carwash and Café from the A27, which is sealed off when the premises are closed and there is no entry from the A36. Whiteparish Parish Council RESOLVED to request the Royal Mail Post Box is repositioned to its former place.

**To review the maintenance to the bench at The Copse, Highlands Way**

**286/21, 155/21** The Clerk reported that the maintenance to the bench has not yet been undertaken and additional maintenance is now required and the cost has risen. Wiltshire Council originally advised they would not consider maintenance for this bench within The Copse however the Clerk has approached them again and the Wiltshire Council Countryside Team are currently reviewing the situation.

**Rights of Way and Commons update**

**287/21** The Chairman advised that ROW 2 near the A36 is blocked near the out buildings and, as this is a recurring issue, Wiltshire Council Rights of Way have been asked to investigate.

**288/21, 237/21** The Chairman updated that communications are ongoing with Wiltshire Council Rights of Way regarding the definitive width at Doves Lane.

**289/21, 239/21** A Councillor reported ROW 22 where it meets Miles Lane is still overgrown and the fields either side are being used as the path instead. The Clerk advised she had contacted the landowner who had stated they will clear it; the Clerk will contact them again.

**To review Wiltshire Council's 5-year highways maintenance plan for Whiteparish**

**290/21** The Clerk had circulated the plan prior to the meeting and Whiteparish Parish Council noted Wiltshire Council's 5-year highways maintenance plan for Whiteparish.

### **Highway's update**

**291/21** The Chairman reported that Highways are investigating the ditch which should run parallel with part of The Street, asking residents to re-instate it.

**292/21, 256/21** The Chairman advised that landowners have been requested to cut back vegetation at Newton Lane, including that covering the speed limit signs.

**293/21, 260/21** The Clerk advised that further to the gully tank visiting, the vector has been to Green Close to jet the drains and clear the roots. It is hoped for it to return in December to continue the job.

**294/21** The Clerk reported the fence along the path between The Triangle and Dean Lane is broken and that Highways are hoping to repair it shortly.

**295/21** The Clerk advised that the W.I. have undertaken litter picking on Common Road and reported fly tipping off of Common Road. Wiltshire Council have been informed.

**296/21** The Clerk advised residents have raised concerns regarding vegetation overspill of the verges along the A27 from Meadow Court past Cowesfield, where the verges have not been cut and users are unable to see the edge of the verge, along with potential debris blocking gullies. Wiltshire Council have been informed.

**297/21, 261/21, 131/21** The Clerk advised the faded road markings which were scheduled to be completed in the summer should be actioned this week, weather permitting. This includes Highlands Way and Dean Lane.

**298/21** The Clerk reported that 2 street name plates have disappeared – Ashmore Close and Green Close.

**299/21 193/21, 60/21, 33/21** The Clerk advised the street name plate at Hop Gardens has now been installed.

**300/21** The Clerk advised that residents have reported to Highways about a high level of straw deposited on Miles Lane with concerns that this will be washed down into its lowest point leading to ever greater flooding issues. Wiltshire Council will see if a road sweeper can help.

### **301/21 Reports from representatives:**

**School:** Cllr Bell advised there are no updates.

**Memorial Trust:** Cllr Hayday gave a report on the Memorial Trust.

**New Forest National Park:** Cllr Palmer advised the next meeting has been changed to 11<sup>th</sup> October and she is unable to make this. There were no volunteers to attend in her absence.

**Youth:** Cllr Bishop reported that the Youth Group plan to be operating from November 12<sup>th</sup>.

**Whiteparish Education Foundation:** Cllr Palmer advised a few applications have been received.

**Neighbourhood Tasking Group:** Cllr Bishop advised there should be a meeting in the near future. The Clerk reported that Caroline Ralph is PC Rachel Gunn's replacement and PCSO John Taylor remains in our local area. PCSO Taylor has advised that a suspect has been arrested by Hampshire Police who may be linked to the spree of village burglaries back in June; investigations continue to be on-going at this time. In the past 28 days the Police have had 3 crimes and 2 incidents reported for our area. Hare coursing/poaching are the current theme at the moment. PCSO Taylor advised they are conducting rural patrols frequently but still require the assistance of residents to refrain from making it too easy for these crimes to take place.

**Area Board:** Unitary Cllr Britton reported on Wiltshire Councils deficit of £45M for the year commencing April 2022. The next Area Board meeting is at Winterslow on 9<sup>th</sup> December 2021.

### **Correspondence/communications update**

**302/21** The Clerk circulated the update prior to the meeting. There were no queries.

## **CONFIDENTIAL INFORMATION – EXEMPT MATTERS - TENDERS**

### **To approve the skateboard park professional inspection**

**303/21** Prior to the meeting the Clerk had circulated a summary of quotations for the skateboard park professional annual inspection. Whiteparish Parish Council RESOLVED to accept the Play Inspection quotation, recognising that it is in conjunction with the Memorial Trust Play Area inspection.

9.40pm Cllr King, Chairman temporarily left the meeting and Cllr Hayday as Vice-Chair took over the meeting.

### **To review the quotes for the works recommended by the Parish Council Land Use Working Group and agree the contractor for the works at the Parish Council field**

**304/21** Prior to the meeting the Clerk had circulated a confidential summary of quotations for the works recommended by the Parish Council Land Use Working Group. Whiteparish Parish Council RESOLVED to accept the quotation from S K Wrapping.

9.43pm Cllr King, Chairman, returned to the meeting and took over as Chair.

### **To review the quotes and agree the contractor for additional maintenance works on part of the boundary of the recreation ground**

**305/21** Prior to the meeting the Clerk had circulated a confidential summary of quotations for the additional maintenance works on part of the boundary of the recreation ground. Whiteparish Parish Council RESOLVED to accept the quotation from Wood-Falls Tree Care.

**The next meeting is to be held on Tuesday, 9<sup>th</sup> November 2021 at 7.30pm in the Memorial Centre.**

The Chairman closed the meeting at 9.55pm.