



Whiteparish Parish Council

MINUTES of the Meeting of Whiteparish Parish Council held on Tuesday 15th April 2025 at 7.32pm in the Memorial Centre, Whiteparish.

Present: Cllrs King (Chairman), Agate, Bishop, Camley, Gould, McFarland, Palmer and Pavey.

In attendance: Maria Pennington (Parish Clerk) and 4 members of the public.

Public participation

A member of the public spoke in support of planning application PL/2025/01783 Plot 2-3, Newton Lane, Whiteparish SP5 2QQ.

To receive and accept apologies for absence.

76/25 Prior to the meeting apologies were received from Cllrs Francis and Hayday due to prior commitments. Whiteparish Parish Council RESOLVED to accept the apologies. PC Kelvin Ramsey had also sent his apologies.

No apologies had been received from Cllr Harris. Wiltshire Cllr Richard Britton was absent, the Clerk was subsequently advised he had been taken poorly.

To receive any Declarations of Interest, and to decide upon any requests for Dispensations relating to matters on this agenda.

77/25 There were no declarations of interests or dispensations.

Exclusion of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded under the Public Bodies (Admissions to Meetings) Act 1960.

78/25 This item was not required.

To approve and sign as a correct record the Minutes of the Parish Council Meeting held on Tuesday 18th March 2025.

79/25 Whiteparish Parish Council RESOLVED to approve the Minutes of the Parish Council meeting held on Tuesday 18th March 2025 and they were signed by the Chairman.

To consider and agree a response to planning applications received:

80/25 PL/2025/01873 Fieldfares, 9 Meadow Court, Whiteparish, SP5 2SE. Retrospective application for a polytunnel for vegetable garden. Whiteparish Parish Council RESOLVED to make no comment to this application.

81/25 PL/2025/01783 Plot 2-3, Newton Lane, Whiteparish SP5 2QQ. Establishment of stables, paddocks and area to exercise horses. Area for personal not commercial use. Whiteparish Parish Council RESOLVED to make no comment to this application.

Whiteparish Parish Council – Parish Council Meeting Tuesday 15th April 2025
Minutes approved as a true and accurate record, and signed as so by the Chairman presiding

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Date.....

82/25 PL/2025/03080 3 Croft Heights, Whiteparish SP5 2SY. Construction of single storey extensions to form lobby over existing entrance door. Remove conservatory and form extension for family room and wardrobe. Form extension to north east elevation to enlarge bedroom. Whiteparish Parish Council RESOLVED to make no comment to this application.

83/25 PL/2025/03146 Paddock View, Brickworth Farm, Brickworth Lane, Whiteparish SP5 2QE Flat roof dormer windows to both main elevations. Whiteparish Parish Council RESOLVED to make no comment to this application.

7.40pm 3 members of the public left the meeting.

To note, using Minute 6/24, the ‘no comment’ response to PL/2025/01690 - Proposed works to trees in a Conservation Area. Whiteparish Memorial Centre, Common Road, SP5 2SU . G-1 1 Thuja tree and lime trees over hanging Surgery/Memorial Hall carpark to be raised 4m over car park T-1 Lime tree to be raise canopy by 3m above playing field.

84/25 Whiteparish Parish Council noted the response to PL/2025/01690.

Planning and enforcement update.

85/25 The Clerk had circulated the update prior to the meeting. The Clerk reported that since circulation a further breach at Tricky's Paddock, Brickworth Road has been reported to Wiltshire Council enforcement.

To receive and note the Internal Audit Letter Report 2024/2025.

86/25 Whiteparish Parish Council RESOLVED to acknowledge receipt and note the Internal Audit Letter Report 2024/2025 from Lightatouch.

To receive and note the Annual Internal Audit Report 2024/2025.

87/25 Whiteparish Parish Council RESOLVED to acknowledge receipt and note the Annual Internal Audit Report 2024/2025 from Lightatouch contained within the Annual Governance and Accountability Return.

To complete and approve the Annual Governance Statement 2024/2025 for submission to the Parish Council's External Auditors.

88/25 Whiteparish Parish Council RESOLVED to agree with each of the eight statements, with the ninth statement not applicable to Whiteparish Parish Council, and approved the Annual Governance Statement 2024/2025.

To approve the Accounting Statements 2024/2025 for submission to the Parish Council's External Auditors.

89/25 Whiteparish Parish Council RESOLVED to approve the Accounting Statements 2024/25.

To approve the dates of 3rd June to 14th July as the period for the exercise of public rights for the Annual Governance and Accountability Return (AGAR) for the year ended 31st March 2025.

90/25 Whiteparish Parish Council RESOLVED to approve the period for the exercise of public rights from 3rd June 2025 to 14th July 2025 for the Annual Governance and Accountability Return for the year ended 31st March 2025.

To approve accounts for year ended 31st March 2025.

91/25 Whiteparish Parish Council RESOLVED to approve the accounts for year ended 31st March 2025.

To note the VAT reimbursement claim received from HMRC on 2nd April 2025.

92/25, 64/25 Whiteparish Parish Council noted, as reported by the Clerk, that the claim for £1,287.89 had been submitted on 21st February 2025, and subsequently chased on 26th March 2025. It was then paid on 2nd April 2025. The previous year it had been submitted on 2nd February 2024 and paid on 9th February 2024. A concern has been raised with HMRC as to why the new guidance of a 90 day turn around is not on the HMRC website.

To approve accounts for payment and to record the bank balances.

93/25 Whiteparish Parish Council RESOLVED to authorise payments totalling £1,612.31
Unity Trust Bank Current Account 09.04.25 £3,400.61
Unity Trust Bank Savings Account 09.04.25 £79,185.48
Cambridge & Counties 1 Year Bond £20,000.00 maturity date 04.06.25
Cambridge & Counties 2 Year Bond £31,271.51 maturity date 19.06.26

To consider re-investing the fixed bond currently with Cambridge & Counties and to consider delegating the decision of renewal to the RFO on maturity of the current fixed bond on 4th June 2025 including amount, interest and signatories.

The Clerk/RFO advised that the Cambridge & Counties 1 year bond matures on 4th June 2025. Cambridge & Counties will notify the RFO 14 days prior to maturity of the options available however that date does not fit in the remit of a Parish Council meeting. It was noted that they currently offer a 2-year fixed rate bond to local government authorities at 4.40%.

94/25 Whiteparish Parish Council RESOLVED to re-invest £20,000.00 plus accrued interest into a Cambridge & Counties 2-year fixed rate bond on maturity. In the event that the interest rate for a 2-year fixed product is below market average the RFO was authorised to bring the capital plus accrued interest back into the Parish Council current account in order that an alternative investment can be discussed and agreed.

To agree the next steps following the proposal from Courstens Garden Centre, which includes advertising, regarding the management of the flower tubs situated opposite the village shop.

95/25, 69/25 Whiteparish Parish Council RESOLVED, with 1 against, to consult with the Whiteparish Garden Club if they would be happy to obtain the plants and manage the planters with a sum of £200.00 from the Parish Council for the forth coming season.

To consider any action following the advice from Wiltshire Council regarding the possible erection of Ridden Horses in the Road Ahead traffic signs on the A27.

96/25 Whiteparish Parish Council RESOLVED to inform the person who made the request that after consultation with Wiltshire Council there is not a suitable, nearby location for a Ridden Horses in the Road Ahead traffic sign.

To ratify the purchase of the clamps and padlocks for mounting the Speed Indication Devices (SID's).

97/25 Whiteparish Parish Council RESOLVED to ratify the purchase of the clamps and padlocks for mounting the SID's purchased by Cllr Camley for £21.63.

To clarify who will operate and submit the SID's data to the police.

98/25 This item was deferred pending further investigation.

To approve the renewal of the annual membership to Wiltshire Association of Local Councils (WALC), which includes the membership to the National Association of Local Councils (NALC).

99/25 Whiteparish Parish Council RESOLVED to renew the annual subscription to WALC of £572.64 excluding VAT. This includes membership to National Association of Local Councils.

Rights of Way and Common Land update.

100/25 The Clerk reported that there are blockages along path Whiteparish 16, north-east to the A36 at Pepperbox from the point where Downton 33 and Whiteparish 17 intersect, and the landowner has advised it will be cleared shortly.

101/25, 68/25 The Clerk advised there has been no response yet from the landowner regarding installation of a kissing gate at path Whiteparish 7 where it meets Blaxwell Lane.

Highway's update.

102/25 Further to a member of the public raising concerns about the dangerous condition of the pavement in Green Close, Highways have inspected the area and advised footway patching is being considered. If it is scheduled the programme is quite long.

103/25, 73/25 Regarding the reported verge destruction by HGVs opposite the entrance to Whelpley Farm, Brickworth Road and the layby's near Tipplefield Farm and Richmond Farm, Highways have inspected the sites and believe they do not warrant kerbing at this time.

104/25 The Clerk has chase for the installation date of The Green street name plate. Highways hope it will be installed by the end of April 2025.

105/25 Highways have advised Miles Lane, from the A27 up to Denmans is being scheduled for pothole filling along with blocked gullies which will go on a vactor programme.

106/25 Highways undertook some carriageway clearance in various areas of the A27 where the verge had encroached into the carriageway. Concerns were raised that the vegetation was not removed but left on the verges making it trickier for residents to keep tidy. Highways were made aware but unable to remove the soil or stones.

107/25 The Clerk reported that the next scheduled visit for the Parish Steward is 17th June 2025 due to annual leave and visibility verge works overriding visits in May.

108/25 Reports from representatives for information purposes only:

Memorial Trust: Cllr Bishop advised the AGM is on 5th July 2025 at 10.30am.

New Forest National Park: Cllr Palmer advised the next meeting is on 28th April 2025.

Area Board: No update.

Whiteparish Education Foundation: Cllr Palmer updated on the Whiteparish Education Foundation.

Neighbourhood Tasking Group/Police: No update.

Correspondence/communications update.

109/25 Since the Clerk had circulated the update an email has been received from a resident regarding dog fouling throughout the village. The Clerk advised that Wiltshire Council have confirmed that the Head of Public Protection, which includes the dog warden section, will attend a future 'Town and Parish Council meeting' for dog fouling to be discussed as it is a County issue. The Clerk has also received notification that the date of the next Brickworth Quarry Liaison meeting is 24th April 2025 at 3pm.

The Clerk read out the update from the Police as they were unable to attend the meeting.

It was agreed that the Clerk write to Unitary Councillor Richard Britton to thank him for all his assistance over the years and to wish him well for the future.

The Chairman thanked all the Councillors for their keenness and co-operation with their service to the village. There will not be an election in Whiteparish as there are 5 Councillors uncontested, with 11 seats.

The next scheduled Parish Council meeting is the Annual Parish Council Meeting to be held on Tuesday 13th May 2025 at 7.30pm in the Memorial Centre, Whiteparish.

The Chairman closed the meeting at 8.40pm.